

McDuffie-Twin Parks Neighborhood Association
Minutes of Temporary Steering Committee Meeting, November 28, 2007, 6:30pm
Highland Senior Activities Center – 131 Monroe NE, Albuquerque

Temporary Steering Committee (“Board”) Members Present: Bill Hoch, Carla Kugler, Charlene Brown, Enid Howarth, Gary Harrison, John Scariano, Kathleen Kimler Altobelli, Laurie Moye

Board Members Absent: Mark Hyland

Guests: Leo Padilla, Office of Neighborhood Coordination, City of Albuquerque
Planning Department

Leo Padilla reviewed the “Now that I’m a Board member, what am I supposed to do” packet.

The officer positions were discussed and nominations solicited:

President: Bill Hoch

Vice President: Laurie Moye

Secretary: Kathleen Kimler Altobelli

Treasurer: Charlene Brown

Gary Harrison moved that the members nominated be elected to serve until the September 2008 Annual Meeting. Enid Harrison seconded the motion. The motion passed unanimously. (Leo Padilla left the meeting at this point, with our thanks for all his help in getting the association organized.)

The Compliance Form was discussed. Bill and Laurie will be listed as contact persons to receive notices.

The next meeting date for the Board will be Wednesday, January 2nd, 2008, at 6:30 pm at Highland Senior Activities Center. Additionally, the Board will meet the 1st Wednesday of the month, during February through August. (Gary Harrison left meeting).

The bylaws were discussed and ratified unanimously. (Laurie Moye left before discussion finished).

Assigned tasks (not meant to be a complete listing of all work that needs to be done):

Bill: Complete compliance form and submit, begin incorporation tasks, apply for EIN.

Kathy: Revise bylaws file and distribute to Board

Charlene: Investigate bank account and set up dues procedures

John: Investigate web site, bring binders for Board member use to Jan 2nd meeting

Gary: Report on neighborhood survey at next Board meeting and begin follow-up activities

Carla: Produce newsletter/flyer for distribution at least 7 days before Jan 2nd meeting, announcing we have bylaws and meeting dates, etc; reserve Highland Center

The meeting adjourned at 8:30 pm.

Respectfully submitted by Kathleen Kimler Altobelli